



Town of Greenfield Brookhaven Pavilion Pavilion Rental Application

Date Requested _____

Time of Arrival _____ Time of Departure _____

Type of Event _____

Number of Guests Expected _____

Name of Renter Responsible for Event _____

Address of Renter _____

Phone Number _____ Email Address _____

Town Resident? Yes (Proof Submitted) _____ No

Alcoholic Consumption is only allowed in the Pavilion Area for persons over 21 years of age. **NO GLASS BOTTLES** of any type allowed in the Park at any time.

Inflatables/Bounce Houses – **Absolutely NO BOUNCE HOUSES OR INFLATABLES**

Fees: Resident - \$100 Non-Resident - \$200

Security Deposit - \$150 (Deposit will be refunded if the Pavilion and grounds are left in the original condition and all the terms and conditions are complied with, including removal of all trash.)

Park closes at Sunset; closing hours are strictly enforced. Pavilion area must be cleaned and vacated by closing time.

I have read, understand and agree to all the information contained in this application packet, including the “rules and regulations” document which is attached. **Please note:** the pavilion and tables are reserved for the exclusive use of the renting party. However, the remainder of the park will remain open for public use.

Applicant Name (Please Print)

Applicant Signature

Date

Approved By (Town Clerk)

Date Approved

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--Official Use Only--

Rental Fee \$ _____ Check # _____ Cash _____ Insurance Certificate _____

Security Deposit Check # _____ (circle one) Returned Destroyed

Event Check List _____



Town of Greenfield Brookhaven Pavilion Pavilion Rules & Regulations

- Park hours are dawn to dusk and are strictly enforced. Pavilion must be thoroughly cleaned and vacated by sunset.
- THIS IS A "CARRY IN/CARRY OUT" PARK. Before leaving, it is the responsibility of the renter to make sure that the area is thoroughly cleaned and that all trash has been removed.
- No Fireworks, Sparklers or Incendiary devices of any kind are allowed.
- No Firearms are permitted.
- No unauthorized motorized vehicles, including ATV/s or motorbikes are allowed.
- No loud or excessive noises may take place which may unreasonably disturb other users of the park or its neighbors.
- All vehicles must stay on designated roadway and park in designated parking areas only.
- Fires for cooking are permitted at the barbecue site at the Pavilion only.
- Children must be properly supervised at all times.
- Tables must be placed back in the same position that they were in before rental.
- The renter agrees to assume all liability for any damage done to the property as a result of renting.
- The Town of Greenfield is not responsible for any items left unattended in the Pavilion Area. Overnight parking or storage of personal items is not permitted.
- Park Event Checklist must be reviewed and signed after the event verifying that the area was left in the same original condition. Any additional cleaning necessary will be assessed a few of \$150 per hour and will be assessed in full-hour increments.
- The Renter agrees to comply with the rules and regulations and will be the primary responsible party responsible for all damages and penalties associated with violations of these rules and regulations. Renter agrees to indemnify and hold the Town of Greenfield harmless from any liability including all claims, damages, losses and expenses arising out of or resulting from the use of the picnic pavilion and its parking lots.
- The Town of Greenfield reserves the right to refuse any event, which does not comply with the rules, which is not in accordance with residential zoning uses and which it deems inappropriate.
- If an event is catered, the caterer must supply the Town with a certificate of insurance in the minimum amount of \$1,000,000 liability, naming the Town of Greenfield additional insured.
- In consideration of having the opportunity to hold a gathering at the above location, I hereby agree to indemnify, defend and hold harmless the Town of Greenfield and its agents, volunteers and employees from any and all claims or causes of action brought against the Town, for both personal injury and damage to property, arising out of negligence or intentional acts that occur during my use of the Town property and/or Pavilion.
- The individual must supply the Town with a copy of his homeowner's, renter's or mobile home policy for the certificate of insurance to be waived. The policy must carry a minimum amount of (\$300,000 Bodily Injury; \$300,000 Property Damage; \$300,000 Aggregate). The applicant agrees that this insurance provided shall be primary and non-contributory in nature, as well as include a waiver of subrogation.

Sign: _____



Town of Greenfield Brookhaven Event Checklist

Please confirm that you have done the following before returning

- _____ Inspect the premises upon arrival and again before you leave
- _____ If you move picnic tables, they must be returned to their original location
- _____ Remove all decorations, including remnants of tape, string, thumb tacks, etc.
- _____ Clean area, including picnic tables
- _____ Trash if to be carried in and out. ***Failure to do so will result in loss of security deposit***

I, _____ am leaving the Pavilion in the
(Please Print Name)

same condition as it was found prior to my use (cleaned and prepared for the next user).

Sign: _____ Date: _____

THIS CHECKLIST MUST BE SIGNED AND RETURNED TO THE TOWN CLERK FOR SECURITY DEPOSIT TO BE RELEASED